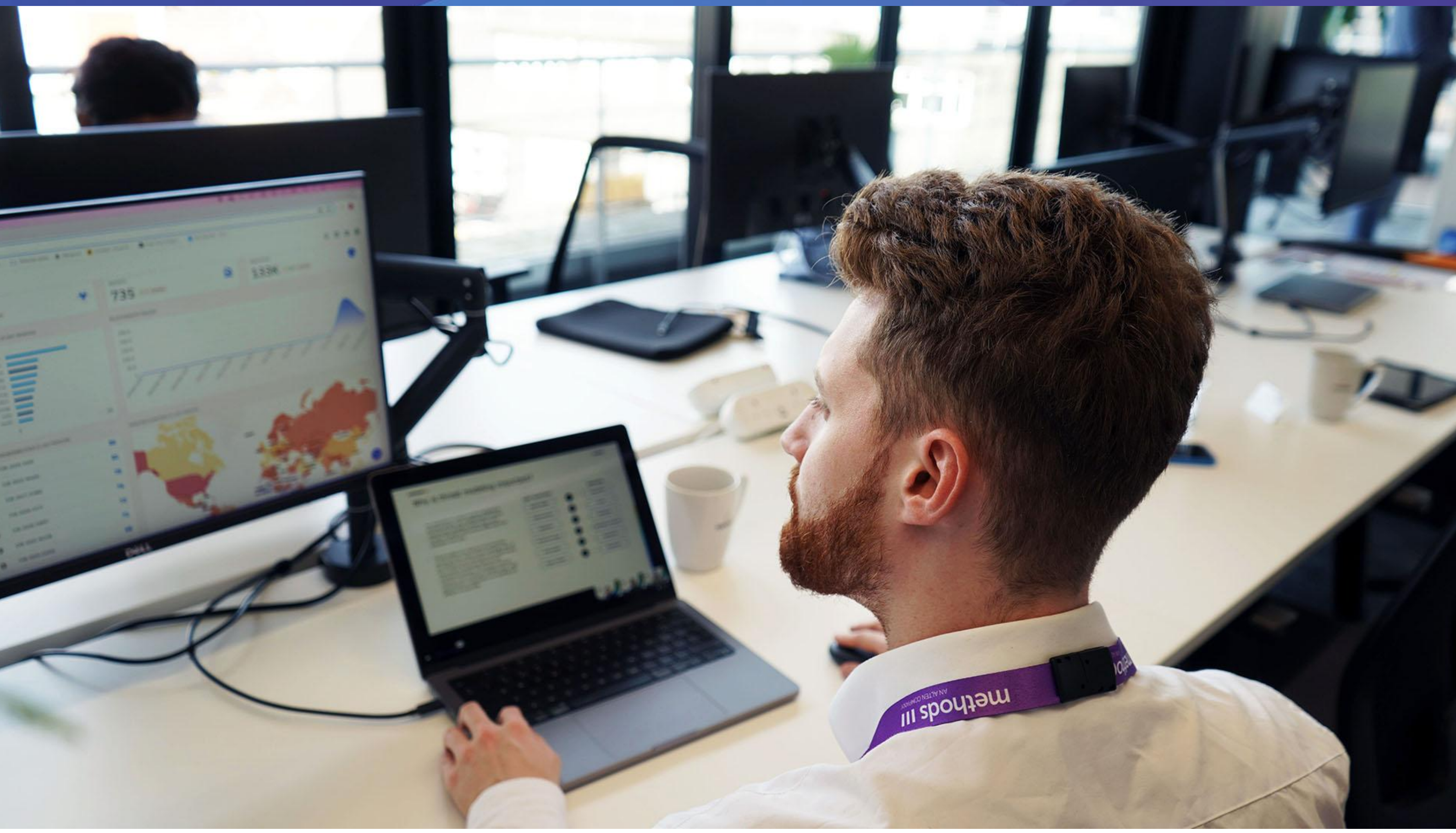
methods
AN ALTEN COMPANY



Carbon Reduction Plan

Year ended 31st December 2025

Commitment to achieving Net Zero

Methods Business and Digital Technology Limited is committed to achieving Net Zero emissions from its operations and supply chains by 2050.

Baseline Emissions' Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2020

Additional Details relating to the Baseline Emissions calculations.

Baseline year emissions:

Our baseline year was chosen as 2020, having moved to larger offices at the end of 2019 to accommodate business and personnel growth.

- **Scope 1** covers direct emissions, including those associated with the direct consumption of natural gas, heating oil, diesel fuel as well as emissions associated with owned and leased vehicles and fugitive emissions.
- **Scope 2** covers indirect emissions including those associated with the purchase and consumption of local electricity and distinct heating energy.

For Scope 1 and 2 calculations we followed the *2019 HM Government Environmental Reporting Guidelines*. We have also used the *GHG Reporting Protocol - Corporate Standard* and the UK Government's *Greenhouse gas reporting: conversion factors 2021*.

- **Scope 3** (Categories 1, 3, 5, 6, 7, 8) covers other indirect emissions such as business travel, hotel stays, waste disposal, upstream emissions from purchased fuels and electricity. Emissions from employees teleworking have also been voluntarily factored in including estimates from home energy consumption.

For Scope 3 calculations we followed the guidance of *GHG Reporting Protocol - Corporate Standard* and have used the UK Government's *Greenhouse gas reporting: conversion factors 2021* for reporting. Different advised methods of calculations have been employed to calculate best these emissions including fuel method, distance method, spend method using proxy techniques, industry averages.

EMISSIONS	**TOTAL** tonnes (t) of carbon dioxide (CO_2) (*tCO_2e*) (restated)
Scope 1	13.10
Scope 2	20.32
Scope 3 **(Included Sources)**	556.31
Total Emissions	**589.73**

Please note that the above calculations for Scope 3 were re-stated in the 2023 annual report.

Reporting Year Emissions

Reporting Year: 12 months to 31st December 2025	
EMISSIONS	**TOTAL** (*tCO_2e*)
Scope 1	10.84
Scope 2	-
Scope 3	771.70
Total Emissions for 2023	**782.53**

Scope 3 category	Category description	Applicability	tCO2e
4	Upstream transportation and distribution	*Not applicable given the nature of our business being a professional services company*	0.0
5	Waste generated in operations		26.02
6	Business travel		105.12
7	Employee commuting *(including the <u>optional</u> reporting of incremental energy used in employee teleworking[1])*		601.76
9	Downstream transportation and distribution	*Not applicable given the nature of our business being a professional services company*	0.00
Other categories			12.96
	TOTAL SCOPE 3 EMISSIONS FOR 2025		**745.87**

[1] *Calculated in accordance with EcoAct's methodology.*

Notes

- Total emissions during 2025 saw an overall 76% reduction on the previous year due in the main to the reduction of delivery employees by 20% over the course of the year.

- Scope 1 emissions saw a 43% reduction due to reduced office occupancy by Methods colleagues

- Scope 2 has been reported at zero following a change in supplier to one providing 100% renewable electricity in December 2023. This equates to a CO2 emission reduction of 2.8% in 2024 and 2.7% in 2025.

- Scope 3 saw a 6% reduction, based on reduced business travel (category 6) and commuting (category 7) which declined by 10% and 8% respectively. Air and rail use were at similar levels but private car mileage reduced by 46%

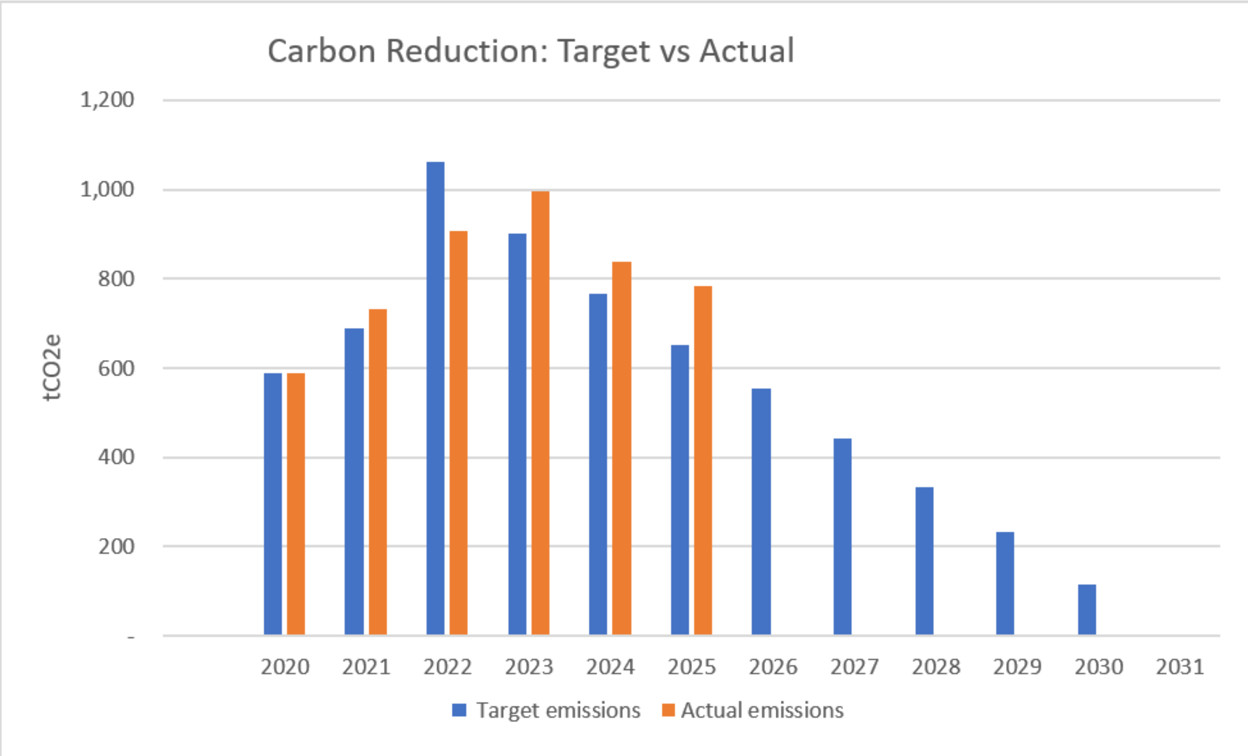
- There is a decrease in waste emissions in 2025 (Scope 3 category 5) by 30% due to the office occupied by 50% of colleagues from other company of the group.

Emissions’ reduction targets

In order to continue our progress to achieving Net Zero, we adopted a carbon reduction target of decreasing carbon emissions to **116** *tCO_2e* **by 2030.** Clearly, though, the business expansion and accompanying increase in emissions we saw in year, due to material employee growth numbers, make this a more substantial challenge.

With the continuing planned significant growth and expansion of the company, in the coming years, we are fully aware that the main driver for the delivery of this reduction will therefore need to be through the deployment of specific internationally recognised carbon offsetting projects and schemes such as: ClimateCare, Clear Eco, 3degrees, Earthly, CarbonFootprint.

The further integration of our services with that of our parent Company, including shared office locations will require concerted action to increase the scale of carbon reduction.



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

In 2019 we relocated our London office to accommodate growth. As part of our continuing environmental commitment to reduce our carbon emissions, this office relocation and refurbishment was designed with the specific intention of achieving the RICS's Silver SKA[2] rating, which was awarded. This included:

- Selecting a space specifically with floor to ceiling windows forming all external walls, so as to enable the maximum natural light to enter, thereby reducing the need for internal lighting
- Selecting a space for the new London HQ, which was easily accessible via various public transport links, to ensure minimal need to drive personal cars into work
- The installation and use of energy efficient lighting, with PIR sensors and daylight detectors, which ensures fixtures are switched off when sunlight enters the room
- Using only LED lamps for all the light fittings with CRI 80 and 20,000 hours or more of expected life
- A programme of works which was planned specifically towards the reduction of waste considered within installation for plasterboard, flooring and acoustic treatments
- Ensuring that all the old furniture and loose items not reused in the new office were recycled by our supplier, Premier Sustain. This produced a total CO2 saving of 4.33 tonnes
- Choosing to use insulation that has zero Ozone Depletion Potential for both walls and pipes, to ensure the least amount of environmental impact. ARP1200 was used for walls and Armaflex for pipework
- Investing in 3 ***Billi*** tap systems in the new offices, for both hot and drinking water, each shown to reduce carbon output by approximately 8kg CO2 per day
- Ensuring the office design introduced multiple types of recycling points across the office, including food & paper/plastic use
- Eliminating corporate use of single used plastics and providing all colleagues with reusable alternatives

On a more general front, since moving to our new building, we executed a number of other initiatives, which still continue, to control and reduce carbon emissions from our daily working routines. These have included:

- Selecting flowers and planting on our terraces to attract bees, butterflies, and other insects
- The establishment and promotion of the Government's Cycle to Work scheme with available bike sheds and showers in the building
- The embedding of a paperless office culture by mandating the ongoing storage of documents and records in the cloud
- Continuing use of discreet software to control, monitor and report on the use of printers, where unavoidable for short term needs, together with enabling simple and efficient digital scanning of documents
- Making a free on-line toolkit available to some of our clients to help their staff work remotely, thereby reducing the amount of travel required

[2] https://www.rics.org/uk/about-rics/responsible-business/ska-rating/

- Improving our software platforms systemically to track mileage more easily and accurately for cars, trains, and flights, and audit regularly our GHG impact of business travel
- Changing of the electricity supplier in December 2023 to one providing 100% renewable energy.
- Installing blinds in our London office to reduce the need for increased use of air conditioning during sunny and warm weather, mindful of having floor to ceiling windows.

Ongoing Carbon Reduction Initiatives

- Continuing planning, monitoring, and reporting under our Environmental Management System (EMS), which is independently certified under ISO14001
- Attendance at ALTEN group organised CSR meetings amongst the international businesses to ensure we capture best practices and initiatives to assist our carbon reduction goals from colleagues and other group companies around the world, learning from experiences elsewhere.
- Regular and ongoing internal audits of adherence to our office waste disposal guidelines, driving 90% overall pass rates related to the correct separation of recyclable and non-recyclable waste in our offices
- Supporting three internal groups of colleagues who provide thought leadership on embedding environmental responsibility into everything we do:
  - Our **Green Team** focuses on internal Methods' environmental impacts
  - Our **Environmental Responsibility Community of Interest** has developed a UN Sustainability Development goal impact assessment, which helps our clients consider and improve their own efforts to reduce emissions alongside other sustainability topics
  - Our **Carbon Offset Advisory Group** has reviewed options to offset those emissions where significant practical reductions may not be possible due to the nature of our work; where employees are based; and our drive for growth.
- Keeping the timings of the use of the air-conditioning in the office under constant review, amending as required, to minimise the hours usage as much as possible
- A systematic policy of switching appliances and electrical outputs off in the office over the weekends to save usage and emissions.
- Promoting involvement by colleagues to use their annual 2 days paid Volunteer time to participate in voluntary activities on local environmental projects, aided by the internal advertising of such opportunities to push participation, monitored through enhanced internal systems to track all such activity accurately.
- Through our recruitment strategy we are increasing the sourcing of locally based consultants on specific client projects, thereby reducing required travel

Future Carbon Reduction Initiatives

We continue to look at implementing additional initiatives, more precise monitoring, and greater carbon offset as part of our determination to achieve our carbon reduction targets.

- We will continue to focus on improving how we collate, analyse, and interpret accurate data to help address the incremental heating energy emissions from teleworking (declared optionally), which are the single largest element in our overall emissions, focussing on initiatives to reduce and better control these.
- Our internal Green Team will continue working on the implementation of new local initiatives in parallel to maintaining our completed initiatives above. The team has been mandated to explore all relevant areas of the internal operations and works to identify and develop sustainable practices through regular dedicated quarterly reviews and evaluations
- As part of a wider approach to improving our data and reporting, we will improve the ease and accuracy of our GHG emissions measurements, including changes to our internal business systems, driving greater transparency and granularity in monitoring our progress. This includes closer collaboration with colleagues across the international group, aligning targets and initiatives.
- We will review our environmental communications activity in the context of our co-located companies and will refresh our approach to educate all colleagues understand both the importance of our environmental aims and how they can help through their own actions and decisions.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[3] and uses the appropriate Government emission conversion factors[4] for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[5]

This Carbon Reduction Plan has been reviewed and signed off by a company Director.

Signed on behalf of the Supplier:

Laurence Wells
Capability Director – Business Change
21st July 2026.

[3] https://ghgprotocol.org/corporate-standard
[4] https://www.gov.uk/government/publications/greenhouse-gas-reporting-conversion-factors-2023
[5] https://ghgprotocol.org/corporate-value-chain-scope-3-standard